The specific requirements for successfully completing a practicum that meets TSPC requirements for an Initial Administrator License (IAL) will include 240 hours of service at the preferred authorization level of Douglas High School in Winston, Oregon. These hours will be directly supervised by Christine Nichols (Concordia) and Robert Boye’ (Douglas High School). An additional 120 hours of service will be attained at the supplemental level, in this case, Brockway Elementary under the direct supervision of Christine Nichols (Concordia) and Erika Pinkerton (WDSD)/Kevin Miller (Superintendent of WDSD). The 360 hours of field experience meet the 2nd expectation outlined in **OAR 584-017-0280-Field Experience for Administrator License Program.**

Furthermore (as outlined in Concordia’s practicum objectives, I will:

1. Develop skills in managing the school in accordance with state statutes, administrative rules, school district policies, and collective bargaining agreements.
2. Assist in the activities of various school and district decision making groups.
3. Demonstrate knowledge of supervision, professional development, and evaluation of instructional personnel to ensure effective instruction.
4. Promote healthy school-community relationships and encourage participation of parents to assist the staff in reaching school and district goals.
5. Demonstrate familiarity with establishing and operating alternative learning environments for students whose needs are not met in more traditional educational settings.
6. Become familiar with the organization of a school within the context of its district and community.

Also, I will fulfill the activities for the administrative practicum as required by Concordia University, which include:

1. Administrative Journal
2. Practicum Log
3. Committee Membership at School Site
4. Supervision
5. Interviews
6. Alternative Learning Sites
7. Organizational Chart
8. The Portfolio

Ultimately, I will use this practicum plan to ensure complete awareness of the Administrative Competencies and Responsibilities as I move forward in obtaining my Initial Administrative License. I will, “Assemble a portfolio which documents satisfactory performance in each of the following areas of responsibility”:

1. Visionary Leadership
2. Instructional Improvement
3. Effective Management
4. Inclusive Practice
5. Ethical Leadership
6. Sociopolitical Context
7. The Practicum Experience and Portfolio

I specifically look forward to the preparation and practice of critical personal qualifications. Personal appearance, leadership qualities, dependability, faithfulness, humility, and ethics are the true makings of a servant leader. The daily pressures of efficient administration cast further, important light on the necessity of strong personal qualifications. Striving for fairness, equality, and consistency should be the daily ritual for all aspiring administrators as they move forward in their quest as servant leaders.